

**Board of Directors Monthly Meeting**  
Monday February 12<sup>th</sup>, 2018 at 5:00 PM

**MINUTES**

- A. Call to Order: The meeting was called to order at 5:08 PM by President Randy Parker.**
- B. Roll Call: Present were President Randy Parker, Vice President Dana Smyke, Members Miriam Dunbar, Sue Bergstrom, Shane Kimberlin, Frank Cook, and Mary Corcoran. Also present was General Manager John Anderson. Absent; Sheila Hurst and Jenny Hillar. Hillar notified the Board via email that she would not be able to attend the meeting.**
- C. Announcements and Introductions: There were no announcements or introductions.**
- D. Approval of Agenda: Smyke requested that the Board add an Executive Session to the agenda to discuss a confidential personnel issue. Bergstrom moved to approve the agenda as amended. The motion was seconded by Dunbar and passed unanimously.**
- E. Approval of Minutes from previous meetings: Dunbar moved to accept the meeting minutes of January 8, 2018. The motion was seconded by Smyke and passed unanimously.**
- F. Education Minute**
- 1. none scheduled**
  - 2. Assignment for next meeting: None**
- G. Information Items:**
- H. Old Business – Conflict of Interest**
- 1. The Board discussed whether there is a Conflict of Interest for member Bergstrom to remain on the Board as well as KCHU staff, provided she recuses**

**herself from GM evaluation and is not an Executive Committee member. Smyke noted his appreciation for the knowledge and background Bergstrom brings to the Board. Parker also agreed with the status quo.**

- 2. Parker called for consensus to keep Bergstrom's positions as they currently are. By acclamation, the Board agreed.**
- 3. Date for Strategic Planning: In response to Board members questions, Bergstrom noted that the planning is a day-long process which might work best in the Spring. Members are considering holding the event in Cordova and tentatively at the end May.**

**I. New Business**

- 1. Review-Personnel Policies. Personnel policies are reviewed by the BOD every two years in February.**
- 2. Bergstrom will send a current copy of personnel policy to each Board member. Members were asked to edit any possible changes/suggestions by email and finalize changes at the next meeting. As examples, Bergstrom asked the Board to look at possibly removing exit interviews and written evaluations. As an alternative, evaluations could be conducted face-to-face and accompanied with notes.**
- 3. Executive Session: The Board agreed to adjourn to Executive Session at 5:23 pm.**
- 4. The Board returned from Executive Session at 5:40 pm.**

**J. General Manager's Report-Written report attached**

**K. Committees Updates-See Committee listing for members**

- 1. Fundraising: Kimberlin volunteered to present new fund raising ideas at the next meeting.**

- 2. Fundraising/Event: Dunbar informed the Board that she was organizing a March 24th music event in Cordova at Home Port. Performers include nine musicians “Kindness Celtic” and bluegrass musician Malani Towle. Smyke may be the MC. Dunbar also has small T-shirts and is looking for notice in “Sound and Valley News”.**
  
- L. Schedule next meeting: The next meeting was scheduled for Monday, March 12, at 5:00 pm by acclamation.**
  - 1. Members excused from next meeting \_\_\_\_\_**
  
- M. Adjournment: Dunbar moved to adjourn. Smyke seconded and the motion passed unanimously. President Parker adjourned the meeting at 5:58 pm.**

### **Committee Membership**

- a. Building Committee- *Cook, Parker***
- b. Finance-*Kimberlin, Bergstrom, Parker***
- c. Fundraising-*Dunbar, Kimberlin***
- d. Events-*Smyke, Kimberlin***
- e. Board Recruitment, Orientation and Training-  
*Dunbar and Bergstrom***