

**Board of Directors Monthly Meeting**  
Monday October 24, 2016 at 4:45 p.m.

*Meeting Minutes*

- A. Call to Order  
By Nylund at 4:58 p.m.
  
- B. Roll Call  
Present at the station in Valdez: Nylund, Schally, Bergstrom, Blehm, GM Anderson, Miles (arrived 5:14); present by telephone: Farzan, Smyke, and Whittier CAB member Paul Heimbuch. Absent: Becker and Parker.
  
- C. Announcements and Introductions  
Whittier CAB member Paul Heimbuch introduces self.
  
- D. Approval of Agenda  
First motion to amend, to add GM evaluation to discussion items on agenda, by Blehm, seconded by Schally. approved.  
Second motion to amend, to add BOD self-evaluation to discussion items on agenda, by Bergstrom, seconded by Schally, approved.  
Motion to approve agenda as amended, made by Bergstrom, seconded by Blehm, agenda approved as amended.
  
- E. Approval of Minutes from previous meeting (September 12, 2016)  
Motion by Blehm, second by Bergstrom, approved.
  
- F. Education Minute  
None.
  
- G. Discussion Items
  - (1) **Annual Meeting: Saturday November 12, 2016 at 6:00 p.m.** at the station in Valdez.
  - (2) BOD elections: ballots went out October 12 (the requisite 30 days before the annual meeting); we have three candidates for three BOD positions.

- (3) GM evaluation: Brief discussion of “where are we at on this.” Discussion of proposed work session on how to perform the GM evaluation process. *Work session scheduled for November 21, 2016 at 4:45 p.m.* at the station. Bergstrom will facilitate, as she has a presentation. Note that this will satisfy the annual BOD training requirement of CPB.
- (4) BOD self-evaluation: We haven’t done one since 2014. The self-evaluation form was sent out along with the BOD packet. We need to have full participation by all BOD members, otherwise the results are not helpful. All BOD members to comply self-evaluation and return to Nylund by November 14. Nylund will collate and present results to the full BOD in time for the December 2016 regular BOD meeting.

#### H. Action Items

GM Eval. Motion to approve GM evaluation as written and presented, by Schally, second by Miles, approved on split vote (4 yes, 2 no). GM evaluation approved as written and presented.

#### I. General Manager’s Report

Submitted in writing. BOD members asked a couple of questions about the Valdez tower and GM responded that we lost a lot of land out there but that the City has put in a lot of riprap to try and stop the erosion. With high tides this past week the driveway to the tower was blocked by logs that floated in – these need to be removed. Claudette is no longer with the station but her replacement has already been hired: Judith Farmer. GM anticipates she will work out very well.

#### J. Committees Update(s)

##### 1. Building Committee (Blehm, Nylund, Miles, Schally, Smyke)

LM 6-15-15

General discussion of various projects that need to be done, including the need to replace copper pipes and fix associated drywall issues. Miles volunteers to do pipe replacement work. Blehm and Nylund will work on drywall once pipe replacement is done. Cotter will be fixing the leaking window now that the roof above it has been fixed. The fuel tank still needs to be replaced but the funds

were spent on other building necessities, so the fuel tank will have to be back-burnered until 2017.

2. Finance Committee (Bergstrom, Miles)

LM 4-28-15

Station finances are poor and border on dire. The CPB grant was spent in the first quarter. Significant new source(s) of funding need to be secured or the station cannot survive, especially if the remainder of state funding is eliminated in the next legislative session (which begins just a few months from now). Possibility to get funds through gaming, possibly in Cordova. Smyke will contact Laura's Liquor (a big station supporter in Cordova) about pulltabs.

3. Fundraising Committee (Farzan, Parker, Karen Allred, Maggie Nylund)

LM 2/27/15

Nothing to report.

4. Events Committee (Smyke, Parker, Nylund)

LM 4/22/15

Nylund reports that the RHR account has just over \$5300 in it. Concerns expressed about the need to regularize and "straighten out" RHR financial procedures. Referred to Events Committee to meet, discuss, and make report and recommendations to the full BOD.

5. Board Recruitment/Orientation/Training Committee (Bergstrom, Schally)

LM 4/27/16

Annual calendar of BOD responsibilities has been generated and will be included in the BOD binder. Should be helpful to guide new BOD members and help keep the BOD on track to take care of its business on schedule.

K. Information Items

None.

- L. Schedule next meeting: Annual Meeting, November 12, 2016 at 6:00 p.m. at the station in Valdez. This meeting will take the place of the regular BOD meeting for the month of November.
  
- M. Adjournment  
Schally moves to adjourn, Miles seconds, approved. Meeting adjourned at 6:28 p.m.