

**Board of Directors Monthly Meeting Minutes**

Monday May 8th at 4:45 PM

- A. Call to Order** The meeting was called to order at 4:58 pm by Vice President Dana Smyke after establishing that four members constituted a quorum of our present seven member board.
- B. Roll Call** Present in Valdez, Hrold Blehm and Sue Bergstrom. Present in Cordova, Vice President Dana Smyke and Miriam Dunbar. Absent, President Randall Parker, Treasurer Sue Farzan and Secretary Nancy Lethcoe. Also present FVAS President Shana Anderson and CAB Member from Whittier, Paul Heimbuch.
- C. Announcements and Introductions** Anderson and Heimbuch were introduced to the BOD.
- D. Approval of Agenda** Bergstrom moved to approve the agenda. The motion was seconded by Blehm and approved unanimously.
- E. Approval of Minutes from previous meetings** Dunbar moved to accept the April 10<sup>th</sup> minutes as presented. Blehm seconded and the motion passed unanimously
- F. Education Minute**
1. Nancy Lethcoe
  2. **Assignment for next meeting** In the absence of Lethcoe, this item was tabled until the next meeting.
- G. Information Items** none
- H. Old Business**

1. **Valdez City News Proposal** After discussion in which members present agreed that the consensus of board correspondence upon receipt of the proposal was to go ahead with the purchase, Bergstrom moved to approve the purchase according to the terms outlined in the proposal from Steve Fink of Valdez City News. Dunbar seconded and the motion was passed unanimously.
2. **Fund Drive May 17-23** The board was reminded of the dates of the fund drive and asked to volunteer in whatever ways they were able. Bergstrom said that Dunbar's pitch and station ids were edited and loaded and ready to go.
3. **Board Training** Board members discussed other non-profits who might benefit from the Foraker training on June 10<sup>th</sup> and 11<sup>th</sup>. Valdez Museum and Historical Archive was suggested and Bergstrom said she would contact them.
4. **RHR** Bergstrom related that she had received previous year's sponsor and vendor information on May 3<sup>rd</sup> and had drafted a new sponsor letter and vendor form that included KCHU and FVAS logos as well as RHR's and signed by both board presidents. Both Blehm as a member of KCHU Events Committee and Anderson mentioned that they did not feel included or well-informed about the event and were not comfortable attending RHR work sessions at the Nylund's house. It was decided that having RHR committee meetings with representatives of both boards at the KCHU offices at times agreed on in advance would be more useful. Bergstrom volunteered to draft a letter to that

**effect and send it to Anderson and the BOD for approval before sending it to Nylund.**

5. **Transmitter site** **Blehm related that The City of Valdez had tabled agenda items regarding the purchase of property in the area of the transmitter site needed to perform the proposed flood mitigation and proposing adding acceptance of the federal grant tied to the work to the City budget. The board discussed strategies regarding how to be sure City Council is aware of agreements made with KCHU last summer and the ramifications of not protecting the property which KCHU leases from the City.**

**I. New Business**

1. **Approval of FY18 Budget** **After discussion Blehm moved to approve the FY18 budget as presented. Dunbar seconded and the motion passed unanimously.**
2. **Fly In May 12-14 KCHU Development staff will be at Fly In on both Saturday and Sunday along with Board President Parker. Other board members were encouraged to stop and help cover the booth if they had a chance.**

**J. General Manager's Report-Written report attached**

**K. Committees Updates-See Committee listing for members**

**L. Schedule next meeting: June 12<sup>th</sup> at 4:45**

1. ***Members excused from next meeting***\_\_\_\_\_

**M. Adjournment** **Bergstrom moved to adjourn seconded by Dunbar and passed unanimously. Smyke adjourned the meeting at 5:53pm.**

### **Committee Membership**

- a. *Building Committee-*** Blehm, Parker *Blehm will be writing an RFP for the plumbing work so that it can go out for bids and a dollar amount ascertained for grant-writing.*
- b. *Finance-***Farzan and Bergstrom *See FY18 Budget item I1*
- c. *Fundraising-***Parker, Farzan, Dunbar *See Fund Drive, item H2 above*
- d. *Events-***Smyke, Blehm, Nylund *(has elected to continue on the events committee as a member at large, since he is chair of the subcommittee for RHR) See RHR, item H4 above.*
- e. *Board Recruitment, Orientation and Training-***  
Dunbar and Bergstrom *No report*

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Meeting Location: 128 Pioneer Dr, Valdez  
Teleconference: 800-315-6338  
Conference Code: 54665