

Minutes Board of Directors Monthly Meeting

Monday April 10th at 4:45 PM

AGENDA

- A. Call to Order** The meeting was called to order at 4:45 by **President Randy Parker**
- B. Roll Call** Present in Valdez-President Randy Parker, Harold Blehm and Sue Bergstrom. Present telephonically-Miriam Dunbar and Vice President Dana Smyke. Absent; Nancy Lethcoe and Treasurer Sue Farzan.
- C. Announcements and Introductions**-none
- D. Approval of Agenda** Smyke moved to approve the agenda. Dunbar seconded and the motion was passed unanimously.
- E. Approval of Minutes from previous meetings** Dunbar moved to approve the minutes with one correction, change 'dance party' to 'concert' under Cordova Fundraiser. Smyke seconded and the motion passed unanimously.
- F. Education Minute**
 - 1. Nancy Lethcoe tabled to next meeting due to Lethcoe's absence.
 - 2. Assignment for next meeting see above
- G. Information Items**
- H. Old Business**
 - 1. **Board Share of Staff/Volunteer Appreciation** Bergstrom stated that she had sent invoices with links to pay online to the members who had not yet made their donation. Smyke mentioned having problems with the process and she promised to look into it.

2. **Station IDs and pitches There was discussion about how board members could accomplish this item, including script assistance and ways for Cordova members to get their material to the station.**

I. New Business

1. **Business opportunity**

- a. **(see attachment)**
- b. **After discussion Blehm moved that the board support going forward with looking into the purchase further and to request more detail from the seller. Smyke seconded and the motion passed unanimously.**

J. General Manager's Report-Written report attached Bergstrom added that General Manager Anderson had been informed that the City of Whittier is in the process of adding KCHU to their internet account, which amounts to a donation of approximately \$150.00 per month.

K. Committees Updates-See Committee listing for members

1. **Building Committee-plumbing, dentist office repairs Blehm related that he had not heard from the contractor who did the walk-through and promised to bid on the plumbing. He said he would follow-up and work on an RFP so that bids could be solicited from other contractors. Parker picked up the window for the dentist's landing and he and Blehm will make plans to get it installed.**
2. **Finance Committee-quarterly financials Due to the Treasurer's absence, there was no discussion of the financial reports.**

3. **Events-Funds for RHR and follow-up by RHR Committee**

Bergstrom related that monies were transferred from the building account to RHR checking immediately after the last board meeting for the 'seed money' approved at the March meeting and Paul Nylund was informed. Based on information from the committee on the first stage of event preparation, both Paul and Margaret Nylund were informed that the next step would be to deliver an ask letter template and a list of prospective sponsors to the KCHU office for processing. The RHR Committee has been assured that they can still hand-deliver and make a presentation to whichever supporters they choose once the letters have been generated as long as office staff is informed which ones not to mail. As of this meeting no list or letter had been received.

L. Schedule next meeting: *May 8th, 2017 at 4:45 pm*

1. ***Members excused from next meeting none***

M. Adjournment Smyke moved to adjourn. The motion was seconded by Dunbar and passed unanimously. President Parker adjourned the meeting at 5:23 pm.

Committee Membership

- a. *Building Committee-*** Blehm
- b. *Finance-***Farzan and Bergstrom
- c. *Fundraising-***Parker, Farzan, Dunbar
- d. *Events-***Smyke, Blehm, Nylund (*has elected to continue on the events committee as a member at large, since he is chair of the subcommittee for RHR*)
- e. *Board Recruitment, Orientation and Training-***
Dunbar and Bergstrom