

Board of Directors Monthly Meeting Minutes

Monday March 13 at 4:45 PM

AGENDA

- A. Call to Order** *The Meeting was called to order by President Parker at 5:00 pm.*
- B. Roll Call-** *Present in Valdez; President Randall Parker, members Harold Blehm, Nancy Lethcoe and Sue Bergstrom. Also present in Valdez, Event Committee member Paul Nylund. Present in Cordova; Member Miriam Dunbar. Vice President Dana Smyke and Treasurer Sue Farzan were absent and excused. GM John Anderson also absent and excused.*
- C. Announcements and Introductions** *None*
- D. Approval of Agenda** *Blehm moved to approve the agenda with Item 15 moved to after Approval of Agenda. Lethcoe seconded and the motion was passed unanimously.*
- E. Approval of Minutes from previous meetings** *Dunbar moved to approve the February 13th minutes as presented. Blehm seconded and the motion was passed unanimously.*
- F. Education Minute -Tabled until the April Meeting.**
1. Nancy Lethcoe
 2. **Assignment for next meeting**
- G. Information Items** *None*
- H. Old Business**
1. **Board Policy Manual** *After discussing the fact that there are no written board policies in place until this manual is approved, the concensus was that this draft should be approved and be scheduled for re-approval every other year or as needed as other TRI policies and manuals are.*

3. **Bank Resolutions** -*New bank resolutions were distributed to the Valdez members for signature. Parker, Lethcoe and Blehm are now signers on all accounts as well as GM Anderson.*
 4. **Poetry Month** -*Bergstrom explained KCHU's Poetry Month Poem a Day event and encouraged board members to record a poem and suggest or recruit others to do so.*
 5. **Budget presentation and funding request RHR** *RHR Committee Chair and Events Committee member Paul Nylund presented a proposed budget for RHR 2017 to the board along with a request for funds of \$1,500.00 to be repaid after the event. He answered questions from the board.*
 - a. **Action** -*Lethcoe moved to approve the \$1,500.00 seed money for RHR. Blehm seconded and the motion passed unanimously.*
- J. General Manager's Report**-Written report attached
- K. Committees Updates**-See Committee listing for members
1. *Building*-*Blehm reported on doing a walk-through with Keith Thomas who gave him a bid for re-plumbing the building. He also discussed plumbing repairs that were done in the upstairs recently and the need to clean up and repair the wall for our tenants. He also discussed members of the committee replacing the window on the upstairs landing and installing a handrail on the stairs.*
 2. *Events*-see item 15
 3. *BROTCOM*-*Bergstrom suggested looking into having Foraker Group Trainers come to Valdez to do basic board*

training, possibly in partnership with Valdez Senior Citizens Center, Levitation 49, Friends of the Valdez Animal Shelter, and possibly other local non-profits.

- L. Schedule next meeting:** April 10th
1. **Members excused from next meeting** None
- M. Adjournment** *Lethcoe moved to adjourn. The motion was seconded by Dunbar and passed unanimously. President Parker adjourned the meeting at 6:25 pm.*

Committee Membership

- a. Building Committee-** Blehm, Smyke, Parker, Frank Cook
- b. Finance-**Farzan and Bergstrom
- c. Fundraising-**Parker, Farzan, Dunbar
- d. Events-**Smyke, Blehm, Nylund (has elected to continue on the events committee as a member at large, since he is chair of the subcommittee for RHR)
- e. Board Recruitment, Orientation and Training-**
Dunbar and Bergstrom

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Meeting Location: 128 Pioneer Dr, Valdez
Teleconference: 800-315-6338
Conference Code: 54665